

College Park Recreation Association
Executive Board Meeting – Minutes
Date: March 11, 2020
Time: 7:00 pm
Location: Ecole College Park School

Attendees: Helen, Armstrong, Kamini Lakhanpal, SueAnne Harms, Mark Planchot, Mark Shimell, Malvina Rapko, Brent Wolfater, Evan Sharp, Lukmon Bolarinwa, Jami Gering, Clara Kim
Regrets: Steve Cameron, Adam Goertz, Jessica Smith
Guests: Serina Gersher

1. Call to Order
 - Helen called the meeting to order at 7:06 pm (quorum reached)
2. Approval of Agenda
 - Moved by Mark Shimell, seconded by Lukmon Bolarinwa, and all in favour.
3. Review of previous minutes (February 12, 2020)
 - Moved by Mark Shimell, seconded by Lukmon Bolarinwa, and all in favour.
4. Business Arising from February 12 minutes
 - a. ATV insurance policy expires in June, the plan is that in May the ATV will be added to the existing policy.
 - b. Continuing with rink improvement planning.
 - High power pressure wash is required.
 - Acquire quotes for painting the rink and intermodal container
 - Contact schools to gauge interest in painting murals
 - Build the large gate
 - c. Continuing with back alley clean-up planning.
 - Discussed large poster board at collection point to track routes
 - Provide laminated 8.5" x 11" maps that include block numbers
 - d. Jessica posted the skating times on the CPRA website.
 - e. Brent provided Helen with information on snow blower and quad for insurance updates.
 - f. Helen and SueAnne connected with potential volunteer Jenna Leung.
 - g. Spring soccer details: Malvina communicated the information to the two elementary schools, Lukmon posted to the social media platforms, and Mark contacted Jessica to post on the CPRA website.
5. Old/Standing Business
 - a. Criminal Record Checks
 - Helen reminded executive to complete their CRC online when possible. At this time checks can be done online.
6. New Business
 - a. Helen completed inventory of CPRA assets and cleanup of the leanto shed
 - b. Spring Newsletter
 - Rink bee
 - Back alley cleanup
 - School liaison to ensure blurbs to schools
 - Delivered first week of May
 - Discussed newsletter delivery
 - c. Need to recruit a secretary
 - d. Little Artists instructor lost receipt for \$85 worth of supplies
 - Motion: SueAnne moved to provide an \$85-dollar honorarium to the Little Artists instructor in lieu of receipt. Seconded by Mark Shimell. All in favour.
 - e. Action: Mark Shimell and SueAnne Harms to complete a Cost-As-A-Barrier (CAAB) review.

7. Executive Reports

- a. President – Helen Armstrong: no report
- b. Vice-President – Brent Wolfater: no report
- c. Secretary – vacant
- d. Treasurer – Evan Sharp
 - o CAAB has about \$533 available
- e. Indoor Coordinator – SueAnne Harms
 - o Discussed CAAB funding, yoga, adult art, skating lessons, drop-in basketball, free gym time, soccer lessons
- f. Newsletter Editor – Kamini Lakhanpal
 - o Provide newsletter content by April 20, 2020
- g. Rink Coordinator – Steve Cameron: no report
- h. Soccer Coordinator – Mark Shimell
 - o Need new soccer balls and first aid kits
 - o Motion: Mark moved to spend \$200 on new soccer equipment. Seconded by Brent. All in favour.
 - o Discussed KidSport
- i. Facilities Coordinator – Vacant: no report
- j. Website Coordinator – Jessica Smith: no report
- k. Event Coordinator – Clara Kim
 - o Discussed special events planning and potential events
- l. College Park School Liaison – Malvina Rapko: no report
- m. Evan Hardy Collegiate Liaison – Jami Gering
- n. Cardinal Leger School Liaison – Vacant
- o. Members-at-Large – Lukmon Bolarinwa
 - o Discussed social media (private versus public) account names

8. Next Meeting Date – April 8, 2020.

9. Adjourn

- SueAnne adjourned the meeting at 9:06 pm.