

COLLEGE PARK RECREATION ASSOCIATION
Meeting Minutes

Who: College Park Recreation Association

What: September 2016 Meeting

Where: College park school Library

When: Wednesday September 21, 2016

Attendees: Brent Wolfater, Nicole Lambert, Trevor Allen, Kamini Lakhanpal, Aaron Wright, Suresh Velu, Kristen Harms, Jessica Smith, Mark Shimell

1. Call meeting to order at 7:00 pm

Brent Wolfater called the meeting to order at 7:00 pm.

2. Approval of agenda

Mark Shimell moved to approve, Nicole seconded. Carried

3. Business Arising from June meeting Minutes 2016

- Reviewed June Meeting minutes
- Joining with East College park was a success & well attended
- Sum theater was well attended.

5. Reports of the Board and Coordinators

Brent

- Inductions made of new Vice President Aaron Wright
- New Registrar Suresh Velu.
- AGM went better than last year and discovered that most people learn about registration through leisure guide.
- Learnings that next year we should have a week between registrations & start day
- Would like to create a bar graph showing where we make & spend money
- Consider winter registration & soccer registration to be held on the same night.
- Subcommittees created
 - Will be conducting Bylaw refreshment: Brent, Aaron & Mark will be the subcommittee for bylaw refreshment.
 - Newsletter distribution needs to be reevaluated: Kristen, Brent & Nicole will be the subcommittee for distribution of newsletter.
 - Add online registration to the website: Brent, Clay, Suresh & Jessica will be the subcommittee for online registration.

Aaron Wright

- Task is to hire an indoor coordinator.
- Interviewing a couple university students this week

Trevor

- Audit is back. Looking good and ahead from last year
- Trevor moved to accept the financial statement, Brent Seconded. Motion carried. No objections, Board accepts financial statement.
- Will distribute the budget

Kamini

- Deadline is November 18th, however would like to receive items a few weeks earlier.
- Error in print color resulted in a 10% discount

Mark

- Number notably dropping. Lack of distribution of the newsletter could be cause. Community may not be aware of the registration. Improving distribution could improve participation.
- Would appreciate more time between registration & start dates.

Jessica

- Website is running well
- Possible template that could be used for online registration

Suresh

- Data Entry complete

Meeting Adjourn at 7:40