

**College Park Recreation Association
Board of Directors' Meeting
Wednesday, November 14, 2018, 7:00 p.m.
École College Park School Library, Saskatoon, SK**

Attendees: Mark Planchot, Kamini Lakhanpal, Aaron Wright, Helen Armstrong, Darren Howarth, Mark Shimell, Jessica Smith, Brent Wolfater, SueAnne Harms
Absent: Evan Sharp, Malvina Rapko, Trevor Allen, Steve Cameron

Minute taker: Jessica; Brent to be minute-taker for next meeting

Meeting started 7:06

Approval of agenda: Darren moves, Kamini seconds, all in favour

Review of October minutes & business arising from minutes: Mark S. moves, Darren seconds, all in favour

Need to update contacts and ensure that e-mail forwarders are set up.
Darren joined as member-at-large. Will be joining as Cardinal Leger Liaison.
Mark Planchot explained role of school liaison.
Vote to approve Darren as liaison, Mark Shimell moved, Jessica Smith seconded

Aaron is joining as facilities booking manager (taking over for Silke). Darren moves, Mark Shimell seconds.

Discussion of filling vacant positions – seems to be going well

Conversation around College Park cleanup. City can only schedule two cleanups on any given day, due to resource limitations. June 16 date seemed to work well in 2018. Consider doing this again, aiming for the third Saturday in June 2019 (June 15).

Park enhancement: Darren has shared his contact information with Brad & Sandra Traill. He is waiting to hear back from them. Discussion around the process of applying for a park enhancement grant. Deadline to apply for the grant is April 30, 2019. There is interest in replacing slide that was removed from playground at College Park School.

Discussion about slide that has been removed. Plan to put steel rail to prevent kids from falling off. City facilities is looking into this and may replace the slide themselves.

Discussion of rink operating grant and need to paint rink.

Rink: Had vandalism to wiring for rink lights. Brent, Evan, and Helen approved expenditure to repair lights as this was a safety matter. Helen has an electronic copy of the e-mail approval.

6. New Business

Report of MOU meeting with East College Park. East College Park no longer wants to continue partnership for registration of programs. Good conversation. Might consider revisiting partnership in the future. MOU has expired and will not be renewed.

Budget for CPRA meetings: December – do we want to have regular meeting or meet at a restaurant/do something special? Two years ago, we approved \$250 for the Christmas gathering. Do something similar this time? Discussion of whether to go out or go to someone's house. Whiskey Jack's proposed as a venue. Will be held on December 12, 2018. Helen to call Whiskey Jack's to reserve space. Aaron noted that previous budget approval of \$250 for the Christmas party.

Budget for smaller team or individual meetings: we can decide whether to provide refreshments for these events. Approve up to \$100 annually for meeting expenses (refreshments, etc.) for any CPRA related meeting with the president's approval (e.g. buy coffee for new recruit). Aaron motions, Jessica seconds. All in favour.

Discussion around changing name from College Park Recreation Association to College Park Community Association. Estimated cost is \$500 to change name. Leave name as-is. Our activities aren't limited by our name, which has the advantage of being unique. Money is better spent elsewhere.

7. Information Reports

Silke has been helping SueAnne a lot this year. Silke has now left, so we need to think about having someone else help out as SueAnne's schedule is very busy. Consider having a co-coordinator to take on some responsibility. SueAnne would like to have help with attending programs on the first day and the last day of each class.

Action: Aaron, SueAnn, Silke, and Mark to meet to discuss program registration and how things are handled.

Discussed increasing rate that Tai Chi instructor is being paid from \$25 per hour to \$30 to bring her pay in line with what other community associations are paying her. Approved by consensus.

Action: Transfer CPRA bookings e-mail from Silke to Aaron.

Action: Application for money to support Youth on the Move grant is due November 15, 2018.

Cost as a barrier funds can be used to subsidize program losses, if applicable. Don't believe we had losses for our most recent round of programs.

Jessica: Discussion about the possibility of online registration and setting up system.

Kamini: November 18, 2018 is the deadline to submit information for the newsletter. Evan has confirmed that payment for ads for last newsletter are up to date. Plan to do four-page newsletter for December. Will use the same newsletter carrier as last time.

SueAnn: Broke even for fall programs. One family has requested a refund, due to rescheduling of the classes because of gym availability. Commented on difficulties with gym reservation being cancelled.

Treasurer's report: Evan sent out his report by e-mail prior to the meeting.

Brent: Brent needs to submit renewal of corporate registration with ISC by November 30, 2018.

Helen: No report.

Mark Shimell: Need to decide what we're doing for outdoor soccer registration. Don't know what East College Park is doing, as they don't have a soccer coordinator. Registration for outdoor soccer is done in mid-February. Indoor soccer is going well. We have one team and Mark Shimell is the coach.

Darren: No report.

Mark Planchot: Distributed a copy of his report and ran through the highlights of the report.

Motion to thank Silke – unanimous.

Tabled:

- Review of CPRA policies and practices, for example internal/external communication; programming (instructor course outlines and evaluations), relationship with ECPCA and other orgs.
- CPRA goal-setting 2018-19

Meeting adjourned: Motion to adjourn = Aaron, 8:40 pm