

College Park Recreation Association
Board of Directors' Meeting
Wednesday, October 9, 2019, 7:00 pm
École College Park School Staff Room

Meeting Minutes

Attendance:

Helen Armstrong	x	Kamini Lakhenpal	r	Mark Shimmel	r
Clara Kim	x	Adam Goertz	r	Steve Cameron	A(bsent)
Brent Wolfater	x	Mark Planchot	x	Jami Gering	r
Evan Sharp	r(egrets)	Malvina Rapko	r	Aaron Wright	r
Jessica Smith	r	SueAnne Harms	x	Lukmon Bolarwina	x

1. Call to Order

Helen called the meeting to order at 7:00.

2. New Business timed item for 7:00: Presentation from Jodi Aicher, Saskatoon Indoor Air Quality Manager who explained the nature of products (e.g., vermiculite) that may contain asbestos. The CPRA back room of the Rec Centre was examined for possible asbestos contamination following the disturbance and leakage of some vermiculite insulation from behind the wall near the fridge, possibly by ants or mice. All is now safe.

3. Meeting notes:

Until SueAnne arrived at the meeting at 8:00 p.m., we did not have quorum. The following were recorded as notes:

- a) Does the second Wednesday of the month still work best for meetings? We had few out for this meeting, but are the 'regrets' mostly one-time aspects? We will find out...
- b) **Action:** Lukmon and Clara offered to collaborate on getting a social media presence active for the CPRA. Lukmon offered to be the Social Media Support person in the future. We will create such a position with reference to the CPRA policy guidelines.
- c) Mark P will send out a survey document to Brent and Helen regarding CPRA Board orientation guidelines, to be reviewed before email to the entire CPRA group.
- d) Clara reviewed several initiatives that she is considering as the Special Events Coordinator, for example a snowman-building and sledding event, as well as an outdoor carnival. We also spoke of a board games evening, as well as rink skating and/or rink 'bowling' (needed supplies for the latter are in the lean-to building off Cardinal Leger School). Clara noted that a couple other community associations had held 'movie-under-the-stars' events, but that they could be costly (e.g., around \$2000). She wondered if we might have two budget lines for special events, one for inexpensive initiatives, as she has been considering, and one for more expensive specific special events that would be discussed and approved separately. Until we get a social media presence, Clara noted that it is difficult to plan anything, as the communication is too unpredictable. There needs to be more dialogue with the three schools in terms of school newsletter communication, as well as possibly morning announcements (if they are a practice at the schools). Clara noted that our CPRA would receive nothing in compensation for Babysitting and First Aid courses as they would be both offered on site at St. John's ambulance and not in College Park in our schools as the weekend rental rates for the schools would be prohibitive; thus, we will not host or sponsor those programs.

3. Approval of Agenda by consensus, with added item a request from Silverwood Community Association for CAAB (Cost-as-a-Barrier) funding (SueAnne arrived at 8:00 p.m., giving us quorum)

4. We have received a request from Silverwood Heights Community Association for \$80 (\$40 registration x 2) for two College Park community members who have registered in their Stay Safe program, and who requested CAAB funding.

Motion: That we pay Silverwood Heights Community Association \$80 from our Cost-as-a-Barrier funding to cover the registration fees for two College Park community members who are in the Stay Safe program offered by Silverwood. Moved by Brent, seconded by Lukmon; all in favour.

5. Information Reports: Reports only from Helen, Clara (as previously recorded), from SueAnne (below), and from Mark P (sent by email).

President: Helen noted that both Scott Gjesdal (Cardinal Leger School Liaison), and Leah Howie (Secretary) have resigned from the CPRA. Minutes will be recorded by those who offer, with Helen recording the October 9 meeting minutes.

Indoor Activities Coordinator – SueAnne Harms noted that—as well as 4-H and the Adult Floor Hockey, both which run independently—there are three programs that are running for the fall term. *Youth on the Move* (for which we get a grant) has twelve registrants. (As a note to discuss later perhaps, SueAnne noted that while this program itself is free, that CPRA still required a \$15 membership for the youth to register, and that she had waived that membership fee in a couple instances where a family had complained.). The other two programs running are both new offerings, with Family Yoga having seven registrants and Introduction to Painting having 13 registrants. SueAnne noted that she paid for the supplies for the Painting class with the registration fees from the Adult Floor Hockey, which were paid to her in cash from Amed. **Action:** SueAnne will reconcile the details of that cash payment, as well as include the receipts for the purchase of the art supplies and submit them to Evan.

We will break even for the fall programming.

SueAnne also noted that it is difficult to get instructors, that those included on the City of Saskatoon list often decline to accept. She also noted that the CPRA may increase our registration for our programs by opening the registration sooner, that East College Park Community Association opened their registrations for fall programming on August 1. That means that we could open our registrations for winter programming on December 1, which is a good idea but would create more pressure to have our programs in place by that time. Helen offered to help SueAnne if she wanted assistance. **Action:** As well as the increased social media presence (which will take some time to establish), SueAnne offered to contact Malvina (College Park School Liaison) and Cardinal Leger School to see if we could communicate the winter program offerings in the school newsletters. Helen will assist with that communication as needed (as we currently do not have a Cardinal Leger School Liaison).

Community Service Liaison – Mark Planchot (report sent by email)

6. Next Meeting Date The next meeting will be November 13, 2019.

11. Adjourn: Motion to adjourn at 8:30. Moved by ?. Carried