

**College Park Recreation Association, Board of Directors' Meeting**  
**Wednesday, November 11, 2020, 7:00 pm, Microsoft Teams**  
**Meeting Minutes**

**Attendance:**

Helen Armstrong	X	Kamini Lakhanpal	X	Mark Shimmel	X
Clara Kim	A	Nadeem Bakhsh	A	Steve Cameron	A
Brent Wolfater	X	Mark Planchot	R	Jami Gering	R
Evan Sharp	R	Malvina Rapko	A	Lukmon Bolarinwa	X
Jessica Smith	X	SueAnne Harms	A	Sanket Patel	X
Afees Ayandiran	X				

1. Call to Order  
Helen called the meeting to order at 7:04 pm
2. Approval of Agenda  
**Motion: To approve agenda. Moved by Sankeet, seconded by Afees; all in favour.**
3. Review of October 9 minutes  
**Motion: To approve minutes of October 9, 2020 meeting, Moved by Sankeet, seconded by Mark Shimmel; all in favour.**
4. Business Arising from Minutes: Action items: **None**
5. Old/Standing Business
  - **Volunteers among Board members:** Helen announced that we need more volunteers for programming and rink maintenance among board members. She said SueAnne will be main person for programming, but needs assistance. Lukmon, Sankeet, and Mark also volunteered to assist with maintenance of the rink, while Helen will volunteered for programming.
  - **Recruitment of members:** Helen announced that we need to recruit more members. She said the position of the special events co-ordinator is vacant. It was agreed that the position should be advertised through the schools.
  - Brent Wolfater said that the annual return and financial statement along with the financial statement for CPRA will be completed and submitted on filing of tax with ISC. He said action will be completed by Nov. 30, 2020 online at [isc.ca/ corporate registry](http://isc.ca/corporate_registry).
  - Lukman, Afees, and Mark Shimeel advised that any planned programs should be held remotely because of increase in COVID-19 cases.
6. New Business
7. Information Reports  
 President – Helen Armstrong No report (NR)  
 Vice-President - Brent Wolfater (As above)  
 Treasurer – Evan Sharp (R)  
 Secretary – Afees Ayandiran (NR)  
 News Letter Editor - Kamini Lakhanpal (NR)  
 Indoor Activities Coordinator – SueAnne Harms (A; NR)  
 Facilities Manager – Nadeem Bakhsh (A; NR)  
 Special Events Coordinator – Vacant  
 Soccer Coordinator - Mark Shimell (NR)  
 Social Media Coordinator – Lukmon Bolarwina (NR)  
 Website Coordinator – Jessica Smith (A; NR)  
 Rink Coordinator – Steve Cameron (A; NR)  
 College Park School Liaison – Malvina Rapko (A; NR)  
 Evan Hardy Collegiate Liaison – Jami Gering (R; NR)  
 Community Service Liaison – Mark Planchot shared details of his monthly report.
8. Next Meeting Date – December 9, 2020
9. Adjourn – Moved by Lukman at 7.45 p.m.