

**College Park Recreation Association**  
Executive Board Meeting – Minutes  
May 13, 2020, 7:00 pm (virtual meeting)

Attending: Helen, Armstrong, Kamini Lakhanpal, SueAnne Harms, Mark Planchot, Clara Kim, Mark Shimell, Jessica Smith, Malvina Rapko

Regrets: Brent Wolfater, Evan Sharp, Lukman Bolarinwa, Steve Cameron, Jami Gering, Adam Goertz

Guests: Councillor Sarina Gersher, Eric Olauson (MLA)

1. Call to Order
  - Helen called the meeting to order at 7:06 pm (7 voting executive, quorum reached)
2. Introductions (if guests attending)
  - Guests had an opportunity to share updates and to discuss the current COVID 19 situation and how it is affecting municipal and provincial operations:
    - I. Councillor Gersher – mentioned that the City of Saskatoon website is up to date with COVID 19 information if Associations want to refer public to a source. Also, the City has now deployed Park Ambassadors to the 200+ public parks across the city to help educate people on appropriate use of the park and the importance of the accepted social distancing and group size restrictions.
    - II. Eric Olauson thanks everyone for their continued efforts and said that we are heading towards a phase 2 reopening of Saskatchewan because of the effort everyone is making to help flatten the curve. At this time there are not any dates set for phase 3 of the reopening.
3. Approval of Agenda
  - Moved by – Mark S; Seconded by – Jessica S; CARRIED
4. Review of previous minutes (March 11)
  - No changes required. Moved by – Clara K; Seconded by – Mark S; CARRIED
5. Business Arising from Minutes
  - a. Action items from March 11 meeting:
    - Helen indicated that these items will be tabled as a result of the current COVID 19 situation. New business will be looked at, and time permitting – we will come back to discuss these items if needed.
6. Old/Standing Business
  - a. Criminal Record Checks
    - Helen reminded executive to complete their CRC when possible. At this time checks can be done online (verify if they can be fully done or if there is still a portion that needs to be done in person).

b. Rink refurbishment plans

- At this time, group volunteer projects will be difficult. The decision is whether there are some repairs that are needed before next winter (that can be contracted out); and what parts of the repair could wait until spring 2021 when a volunteer work project could be done.
- **ACTION:** Helen to follow up with Brent & Mark S to see what parts of the rink project need to be done soon, and then get a quote from a contractor. This quote can be reviewed and decided on at the June 2020 meeting.

c. Back alley cleanup

- Cleanup event has been postponed until fall 2020. Once more details are determined on this event (connected to the SK reopening plan), Mark/Helen will pass them along. Note: There is some discussion right now about whether cleanups could be allowed if association followed a set of protocol in order to minimize the risk of COVID 19 transmission. More details to be shared in June.

7. New Business

a. Insurance (for quad)

- Helen indicated that following some discussion with Brent & Mark S, it was decided that the quad and its attachments may be overvalued on the insurance policy. Its current value is \$4,500; yet on the policy it is listed at \$6,500.
- **ACTION:** Helen to follow up with Steve and Brent on value, and then check with Rayner Agencies if the quad insurance should remain with Lloyds as a separate policy, or get added to the SGI policy CPRA has for general liability insurance, etc.

b. Challenges – related to COVID situation

- Overall with the reopening of services and group size restrictions in place, knowing when programs and services offered by the CPRA is the biggest challenge. We will continue to meet and discuss any updates received and determine in June what can be done for upcoming rink repairs as well as fall programming.
- **ACTION:** Mark to book a virtual meeting to discuss SueAnne's initial line up for fall programs. Meeting will discuss what trends are currently out there with other CAs for fall programs, considering that access to school spaces may be limited.

8. Executive Reports

Only executive with updates to share presented:

a. Treasurer (Evan – via email)

- City grants have now been received. Total payment of \$4, 634.42 was issued, and includes all 4 annual operating grants along with \$330.00 awarded to CPRA for the winter 2020 youth on the move program SueAnne offered.

- b. College Park School Liaison (Malvina)
  - Is in contact with both schools, so let her know by May 20<sup>th</sup> if there are any updates to pass along to them.
- c. Indoor Program Coordinator (SueAnne)
  - Initial draft of fall 2020 programs has been made, but factors such as school access will affect what can be offered. Virtual programming meeting later in May will help to discuss what programs are best suited based on current situation where disinfecting space is at such as high level and physical distancing requirements are in place.

9. Future Agenda Items

- None mentioned at this time

10. Next Meeting Date – June 10, 2020 (7:00 pm)

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11. Adjourn

- Mark S made a motion to adjourn the meeting at 8: 20 pm.