

**College Park Recreation Association, Board of Directors' Meeting  
Wednesday, December 9, 2020, 7:00 pm, Virtual  
Meeting Minutes**

**Attendance:**

Helen Armstrong	X	Kamini Lakhanpal	X	Mark Shimmel	X
Clara Kim	A	Nadeem Bakhsh	X	Steve Cameron	X
Brent Wolfater	A	Mark Planchot	X	Jami Gering	X
Evan Sharp	X	Malvina Rapko	X	Lukmon Bolarinwa	X
Jessica Smith	X	SueAnne Harms	X	Sanket Patel	X
Afees Ayandiran	X				

1. Call to Order

Helen called the meeting to order at 7:06 pm

2. Approval of Agenda

**Motion: To approve agenda. Moved by Evan, seconded by Afees; all in favour.**

3. Review of November 11 minutes

**Motion: To approve minutes of November 11, 2020 meeting, Moved by SueAnne, seconded by Jessica; all in favour, with attention to one item to review by Brent.**

4. Business Arising from Minutes

None

5. Old/Standing/New Business

- **Winter programming:** Helen said we need the grant from the City to buy equipment and supplies for the winter programs, and to hire instructors, as well as equipment for flooding and more outdoor benches.
- **Rink plans for upcoming season:** SueAnne outlined rink programming plans for upcoming season, which include skating, hockey skills, and curling, as well as park activities like tobogganing, snowshoeing, quinsy-making, and snow people making and decoration. It was agreed that supervision for public skating will be carried out mostly by volunteers. Helen said she will be volunteering for the coordination and supervision of public skating. Public skating supervisors will ensure compliance with COVID-19 protocols. Two supervisors were recommended per shift for safety and security purposes. Reminder of requirement for CPRA membership fee for rink programming activities was noted by Mark Planchot. Jessica suggested that payment should be included in the registration form.

**Motion: To approve the grant applications by CPRA. Moved by SueAnne, seconded by Steve; all in favour.**

**Motion: To include allowance for rink flooding and maintenance in the grant application. Moved by SueAnne, seconded by Lukmon; all in favour.**

**Motion: To allow Helen to sign COVID-19 protocol form for the rink activities on behalf of CPRA. Moved by Mark Shimmel, seconded by Afees; all in favour.**

**E-Motion: That we approve Kendra Campbell as the Special Events Coordinator on the Executive of the College Park Recreation Association.** The e-motion was sent on December 28, with sufficient votes by December 29 to pass: Mover was Clara, seconder was Evan; voting in favour were Sanket, Kamini, Clara, Evan, Jessica, Mark S, Nadeem, Malvina, and (later) Brent.

6. New Business

- Action planning for 2020-2021 year: Helen said she will work on a review of the bylaws and get back to us.

7. Information Reports (Other than for Mark P a& Evan, reports were tabled as meeting was running long)

President – Helen Armstrong No report (NR)

Vice-President - Brent Wolfater (A)

Treasurer – Evan Sharp noted that the CPRA has approximately \$19,500 in its bank account.

Secretary – Afees Ayandiran (NR)

News Letter Editor - Kamini Lakhanpal (NR)

Indoor Activities Coordinator – SueAnne Harms (NR, other than noted planning for winter programs)

Facilities Manager – Nadeem Bakhsh (NR)

Special Events Coordinator – Vacant

Soccer Coordinator - Mark Shimell (NR)

Social Media Coordinator – Lukmon Bolarwina (NR)

Website Coordinator – Jessica Smith (NR)

Rink Coordinator – Steve Cameron (NR)

College Park School Liaison – Malvina Rapko (NR)

Evan Hardy Collegiate Liaison – Jami Gering (NR)

Community Service Liaison – Mark Planchot shared details of his monthly report.

Guests: Sarina Gersher (City Councillor)

8. Next Meeting Date – January 6, 2021

9. Adjourn – Moved by Jessica at 8.30 p.m.