

**College Park Recreation Association, Board of Directors' Meeting
Wednesday, Sept 8, 2021, 7:00 pm, Virtual**

Meeting Minutes Attendance:

Sarina Gersher	X	Kamini Lakhanpal		Mark Shimell	
Evan Sharp	X	Nadeem Bakhsh	X	Jami Gering	
Jessica Smith		Mark Planchot	X	Lukmon Bolarinwa	X
Afees Ayandiran		Malvina Rapko		Sanket Patel	
Campbell Kendra	X	SueAnne Harms	X		
		Cote Campbell	X		

Guest Present: Mitat Sejdu

Call to Order

Mark called the meeting to order at 7:07 pm

Approval of Agenda:

Kendra moved the Agenda for discussion and SueAnne seconded it.

Guests:

City Councillor Sarina G provided an update regarding speed limit at residential street. She indicated that the speed reduction was halted (voted against) by Saskatoon city committee.

Sarina indicated that the City has implemented mandatory masking policy when inside City facilities.

Mitat Sejdu joined the meeting to observe what issues the CPRA is involved in. He decided to come forward after enjoying the use of the CPRA community rink this past winter with family.

Review of June 9th minutes

1) Newsletter Add Policy Action:

The CPRA newsletter add policy was briefly reviewed and it was decided to leave the policy as is at the moment since advertising on the website is currently not a practice done.

2) Fall AGM Planning:

It was discussed that the AGM Meeting (CPRA) will be held on Sept 19 from 12:30- 2 Pm at the rink.

SueAnne indicated that speakers and microphones were arranged for the AGM Meeting.

Food: Malvina and Kendra have been arranging food for the AGM Meeting.

Kendra mentioned Covid safety supplies have been purchased for the meeting (about \$ 60).

Sandwiches have been arranged from Mr. Sub (College Park area) for about \$ 165 (\$55 for a tray to feed 10...projection will be for 30 people). A cookie tray and drinks have been arranged. The total cost for the food will be around \$ 300. Executive at the meeting supported Malvina & Kendra's choice of food and appreciate them volunteering to lead this purchase and pick up the day of the event. Kendra also said that she has tables necessary for food set up and registration of attendees.

Timing: Mark suggested that we (executives) be at the AGM Meeting venue 45 min- 1 hour prior to the meeting (i.e. 11:45 am) to ensure all arrangements have been done. It was also suggested to bring equipment (if any) for kids' entertainment purposes.

June 2021 CPRA Meeting minutes were accepted. **Motion moved by Evan S and seconded by Nadeem B.; carried**

Old/Outstanding Business:

1) Fall Community Clean-up status:

The Fall community clean-up originally scheduled for Sept 25, 2021 was cancelled. Seven votes were received in favour of cancellation.

New Business:

1) AGM

Mark updated the nomination list for the Fall 2021 elections for all executive positions. The list will be revised again on Sept 19 during the AGM Meeting.

Revisions to bylaw 4.5 (executive positions) was discussed since some of the current executive positions are not aligned with the CPRA Bylaws. Following some discussion, it was decided that the following edits would be made:

- Rename Indoor Activities Coordinator 1 to be Indoor Program Coordinator
- Rename Indoor Activities Coordinator 2 to be Outdoor Program Coordinator
- Add MAL position

This motion to revise the Bylaw 4.5 as it relates to executive positions was moved by Kendra and seconded by Evan S.

Action: Mark will update the bylaw changes and share with the group so that Malvina can bring this change forward in new business at the AGM.

Executive members to review CPRA Bylaws regarding executive member fees for registered programs during Oct 13, 2021 meeting.

Malvina to provide a final version of AGM agenda to the group prior to Sept 19th

Executive are to prepare a short writeup of highlights for this past year and plans for the upcoming year (about a 1-minute update).

Nadeem to bring newsletters to the AGM Meeting.

2) Newsletter discussion:

The newsletter discussion was **postponed** and to be tabled for Oct 2021 Meeting. The following items will be discussed:

- o Overall budget (cost per edition after subtracting revenue)
- o Information to include in newsletter
- o Number of newsletters printed & delivered per year (vs relying on digital methods)
- o When should Canada Post to apartments be included

Executive Reports:

1) *Program Coordinator (SueAnne):*

Virtual learn to paint was done during spring 2021. The materials for the program costed about \$200, instructor costed \$ 140, there were five participants in the program, only four paid. The cost to attend was \$15/person. No profit or debt incurred for this program.

Various programs are scheduled for FALL 2021 such as Monkey madness, volleyball, basketball, gentle yoga, Tai Chi etc.

SueAnne is looking for staff to volunteer for supervising basketball sessions (Fridays 7-9 PM, Oct 1-Dec 10, 2021). Mitat (guest) said that he plans to attend basketball so would be willing to be this point of contact for the basketball program.

SueAnne also looking for volunteers to provide first day orientation to adult instructors for the Fall 2021 Programs such as Volleyball, Tai Chi, Gentle Yoga, Monkey Madness etc. This is only for the first day of the Program to ensure instructors are familiar with the venue, safety protocols, have appropriate contact name, numbers for emergency purposes, etc. (other basic information).

Action: SueAnne to provide a list of programs, 1st day of program she needs help and what they need to check when they go.

SueAnne indicated that she would be creating safety protocol for the in-person programs, and that a screening process and notifying participants (in case there is a case of COVID reported) needs to be part of this protocol.

Action: SueAnne to create these protocols and share then with the board to approve. Mark will share some examples and provide some guidance what other Associations are putting in their protocols (since there is not any public measures at this time indicating required safety measures).

2) *Facility Coordinator (Nadeem):*

Indicated all spaces for the Fall 2021 Programs and monthly meeting spaces are booked.

3) *Treasurer (Evan):*

Indicated he has some cheques signed (Jessica and Nadeem). He will have Mark S to co-sign them and then distribute.

Meeting Adjourned at 8:29 PM. Moved by Evan.

Next Monthly Meeting: Oct 13 at ECPS Library (for now), could be virtual; AGM – Sept 19 (setup: 11:45 am at rink).