

College Park Recreation Association  
Board of Directors' Meeting  
**Wednesday, September 11 2019 7:00 pm**  
Ecole College Park School Library

## Meeting Minutes

### Attendance:

Helen Armstrong		Adam Goertz	x	Mark Shimmel	x
Clara Kim	x	Mark Planchot	x	Steve Cameron	
Brent Wolfater	x	Scott Gjesdal		Jami Gering	x
Evan Sharp	x	Malvina Rapko		Aaron Wright	x
Jessica Smith	x	SueAnne Harms	x	Leah Howie	x
Kamini Lakhenpal	x				

### 1. Call to Order

Brent called the meeting to order at 7:10.

### 2. Approval of Agenda

**Motion to approve the agenda moved by Evan, seconded by Jessica. Carried.**

### 3. Adoption of August 28 2019 Minutes

**Motion to adopt the August 28 2019 minutes moved by Mark, seconded by Kamini. Carried.**

### 4. Business Arising from Minutes

Action 1: completed (Mark and Helen to discuss content for orientation)

Action 2: completed (resend templates for CRC and CA letter to SueAnne, Mark and Helen)

Action 3: completed (SueAnne to modify templates and bring them to the Sept 11 CA executive meeting for review)

Action 4: completed (Kamini to enter hand written news letter ad policy into the electronic template so it can be reviewed at Sept 11 CPRA meeting)

Action 5: tabled (rink)

Action 6: tabled (rink)

Action 7: completed (AGM meeting materials to be prepared)

## 5. Old/Standing Business

- Review of criminal record check CPRA policy
  - To be continued
- News letter advertisement policy and processes
  - The newsletter ad policy is approved as presented by Kamini. Moved by Aaron, seconded by SueAnne.
  - Mark P notes that newsletters typically break even on the printing cost and then there is an additional cost to deliver
- News letter delivery policy
  - Motion to have Kathy deliver December news letter for \$250, moved by Aaron, seconded by Kamini. Carried.

## 6. Continued Business

- Programming for fall – review of planned classes
  - Intro to painting now has 7 people registered
- Other programs are suffering for registration

## 7. New Business

- Fall and winter programming ideas tabled

## 8. Information Reports

President - Helen Armstrong

- Regrets

Vice-President – Brent Wolfater

- No report

Treasurer – Evan Sharp

- No report

Secretary – Leah Howie

- No report

Newsletter Editor – Kamini Lakhanpal

- Deadline for submissions to winter newsletter is November 10

Indoor Activities Coordinator – SueAnne Harms

- Sandwich boards

Facilities Manager – Aaron Wright

- No report

Special Events Coordinator – Clara Kim

- The CPRA will run a babysitting course through St Johns Ambulance
- CAB funding can be used to subsidize low income participants – the CPRA has \$800 in total funding
- Jami suggested that Clara contact Cardinal Leger and College Park to let the grade 8s know
- The babysitting course will be run at St John's facilities
- Clara has a \$1000 budget for 2 – 4 special events and that will be discussed at future CPRA meetings

Soccer Coordinator – Mark Shimell

- No report

Website Coordinator – Jessica Smith

- Jessica has requested Facebook cancel the CPRA Facebook page as a fake account

Rink Coordinator – Steve Cameron

- No report

College Park School Liaison – Vacant

- No report

Evan Hardy College Liaison – Jami Gering

- No report

Members-at-large – Lukman Bolarina, Adam Goertz

- No report

Community Service Liaison – Mark Planchot

9. Future Agenda Items

10. Next Meeting Date

The next meeting will be October 9, 2019.

11. Adjourn

Motion to adjourn moved by Aaron. Carried