

College Park Recreation Association  
Board of Directors' Meeting  
Wednesday May 8, 2019 7:00 pm  
Ecole College Park School Library

## Meeting Minutes

Present: Brent Wolfater, Aaron Wright, Lukman Bolarinwa, Evan Sharp, Jessica Smith, Leah Howie, Clara Kim, Helen Armstrong

Regrets: Kamini Lakhenpal, SueAnne Harms, Mark Shimell, Steve Cameron, Malvina Rapko, Scott Gjesdal, Jami Gering

### 1. Call to Order

Helen called the meeting to order at 7:10 pm.

### 2. Approval of Agenda

Motion to approve the agenda with additions (varial hosting as new business and Clara Kim as new member) moved by Brent, seconded by Aaron. Carried.

### 3. Adoption of April Minutes

Motion to adopt the April minutes moved by Evan, seconded by Jessica. Carried.

### 4. Business Arising from Minutes

Rink Repairs: Discussed under continued business.

### 5. Old/Standing Business

Review of CPRA policies and practices and goal setting: Tabled.

### 6. Continued Business

Rink Repairs:

Options for rink repair were discussed. Aaron and Steve will get quotes from contractors for the cleaning and painting of the rink. Cardinal Leger school has expressed an interest in assisting with rink repair; possibility of murals.

Scrapers in Cardinal Leger lean-to and next can be repaired at the same time. Helen to let Mark and Steve know about the scrapers.

Motion to approve up to \$1,000 for rink repairs to the large nets at the rink and scrapers with nets to be taken to a welding shop and work arranged by Mark Shimmel moved by Brent, seconded by Evan. Carried.

#### Community/Back Alley Cleanup:

Scheduled for June 1.

Brent, Mark and Evan will bring their trucks. Aaron may also be able to bring a truck. Helen emphasized the importance of reminding your neighbours of the June 1 clean-up day.

Helen informed the board that last year the clean-up day provided granola bars and water in the morning, and pizza after the cleanup. 4 local pizza places donated pizza. Total cost of the clean up last year was \$155.

Helen and Clara to approach local businesses for sponsorship. The City will be providing bins.

Electronic Motion to approve Helen to spend up to \$300 for expenses for the June 1, 2019 CPRA Back-Alley Clean-up moved by Leah, seconded by Jessica. Carried

#### 7. New Business

Helen to follow up with community group re graffiti removal.

Brent to follow up with Mark and Helen re cleaning up lean to shed by Cardinal Leger.

Motion to appoint Clara as special events coordinator moved by Aaron seconded by Jess. Carried.

Varial hosting will continue to host our website for another year for \$99.99.

Helen had somebody ask about a College Park swap day. A swap day will be scheduled for the Saturday before the May long weekend in 2020.

Mark wanted the board to discuss the criminal records policy. Tabled for next meeting.

Newsletter advertisement policy tabled for next meeting.

## 8. Information Reports

President – Helen Armstrong

Vice-President – Brent Wolfater

Treasurer – Evan Sharp

- Report provided by email:

*Hi All,*

*See attached for the budget with preliminary rink information resulting in a \$1,081.77 grant to come back so far for rink estimate. In total we would have about \$636.47 to spend in order to maximize the grant for the year at about \$1,400. The \$636.47 would be reduced by any amount that the utility bill is over \$800 though. Last year the bill was \$990 so assuming that we would have about \$450 to spend on other rink items to maximize the grant for the year.*

*I have attached the spreadsheet for the year as well.*

<https://docs.google.com/spreadsheets/d/1sv4tM3HM7kws5UOTnqBnIwsdCGuDj79jqjSmk9kJ3Lc/edit#gid=1679909007>

Secretary – Leah Howie

- No report

News Letter Editor – Kamini Lakhanpal

- Report provided by email
- 5 ads brought in \$250
- Printing costs yet to be determined
- The newsletters have been delivered

Electronic Motion circulated May 1 to approve the Cardinal Leger Grade 8 class, along with their parent and teacher supervisors to deliver the newsletter to all College Park houses, and that the CPRA donate \$230 to the Grade 8 Farewell Trip for the newsletter delivery moved by Malvina, seconded by Leah. Carried.

Facilities Manager – Aaron Wright

Soccer Coordinator – Mark Shimell

- Report provided by email
- Soccer will bring in between \$800 – 900 to the community association

Website Coordinator – Jessica Smith

- No report

Rink Coordinator – Steve Cameron

Indoor Activities Coordinator – SueAnne Harms

- Submission deadline for fall leisure guide is June 10
- SueAnne is working on programs for fall
- Helen and Clara will meet with SueAnne to discuss potential class ideas

Mark Planchot:

- Summer Park Play Program:

Weekday: July 2 - August 23

- Monday - Thursday: 10:30 a.m. - 6:00 p.m. (closed August 5)
- Friday: 12:00 - 4:30 p.m.\*

Weekend: July 6 - August 18

- Saturday & Sunday: 12:00 - 5:00 p.m. (open August 5)

## 9. Future Agenda Items

Criminal records policy tabled for next meeting.

Newsletter advertisement policy tabled for next meeting.

#### 10. Next Meeting Date

The next meeting will be June 12, 2019 at 7:00 pm.

#### 11. Adjournment

Motion to adjourn moved by Aaron, seconded by Jess. The meeting was adjourned at 8:24 pm.