

**College Park Recreation Association**  
Executive Board Meeting – Minutes  
June 10, 2020, 7:00 pm (virtual meeting)

Attending: Helen, Armstrong, Kamini Lakhanpal, SueAnne Harms, Mark Planchot, Mark Shimell, Jessica Smith, Malvina Rapko, Brent Wolfater, Evan Sharp Lukmon Bolarinwa, Jami Gering

Regrets: Clara Kim, Steve Cameron, Adam Goertz

Guests: Eric Olauson (MLA)

1. Call to Order
  - Helen called the meeting to order at 7:20 pm (10 voting executive, quorum reached)
2. Introductions (if guests attending)
  - Guest had an opportunity to share updates and to discuss the current COVID 19 situation and how it is affecting provincial operations:
    - I. Eric Olauson thanks everyone for their continued efforts and said that we are now in phase 3 of the Saskatchewan because of the effort everyone is making to help flatten the curve. At this time there are not any dates set for phase 4 of the reopening.
3. Approval of Agenda
  - Moved by – Jessica; Seconded by – Evan; CARRIED
4. Review of previous minutes (March 11 & May 13)
  - Note: amend May 13<sup>th</sup> minutes as the March 11 minutes were not able to be approved at the May meeting. Moved by – Jessica; Seconded by – Brent; CARRIED
5. Business Arising from Minutes
  - a. Action items from May 13 meeting:
    - **ACTION 1:** Helen to follow up with Brent & Mark S to see what parts of the rink project need to be done soon, and then get a quote from a contractor. This quote can be reviewed and decided on at the June 2020 meeting.
    - Follow up – after some discussion it was decided that a sperate meeting with the rink subcommittee (Helen, Brent, Mark S, Mark P, Steve) was needed to review quotes. A subsequent email will be sent out to the group to do an evote on.

The following message was sent out on June 25, at 1049 a.m., with votes as noted received the same day, by 10:51 p.m.: Our subcommittee (Brent, Mark S, Steve, Helen, Mark P) on the rink painting met on a Zoom meeting last Thursday to consider the quotes that we had received for the painting of the rink boards and the seacan. Please see the link in Mark Shimell's message below for the quote from 360 Painting. Following a discussion of the quotes and some follow-up questions with 360 Painting and Mark Planchot, the subcommittee thinks that the quote from 360 Painting for \$3100 plus taxes would be preferable to other quotes and to trying to do the job ourselves considering the challenges of COVID 19 restrictions and the safe use of the paint. I am therefore bringing

the following suggested motion to you, for 1) moving, 2) seconding, and 3) motion to approve (also by the mover and seconder, please):

**Motion: THAT THE CPRA CONTRACT 360 DEGREE PAINTING FOR THE PREPARATION AND PAINTING OF THE CPRA RINK BOARDS AND THE SEACAN STORAGE CONTAINER, BOTH ON CAMPION CRESCENT, AS PER THE QUOTE SPECIFICATIONS PROVIDED BY 360 DEGREE PAINTING WITH THE PRICE IN TOTAL (NO COST OVERRUNS) OF \$3,100.00 PLUS TAXES.**

**Moved by Mark S, seconded by Jessica; votes in favour by Mark S, Jessica, Evan, Steve, Kamini, Clara, and Brent**

- **ACTION 2:** Helen to follow up with Steve and Brent on value, and then check with Rayner Agencies if the quad insurance should remain with Lloyds as a separate policy, or get added to the SGI policy CPRA has for general liability insurance, etc.
  - ❖ Follow up – Helen has corresponded with Rayner and has given the recommendation that the quad insurance (which includes the front end accessories) be added to the SGI insurance package.
- **ACTION 3:** Mark to book a virtual meeting to discuss SueAnne’s initial line up for fall programs. Meeting will discuss what trends are currently out there with other CAs for fall programs, considering that access to school spaces may be limited.
  - ❖ Follow up – unable to find an evening that worked for all for a virtual meeting. SueAnne was able to share her general program plan for the fall. Will be investigating what instructors may be available through Denise for virtual fitness programs.

## 6. Old/Standing Business

### a. Criminal Record Checks

- Helen reminded executive to complete their CRC online when possible. At this time checks can be done online (likely the entire process).

### b. Back alley cleanup

- Cleanup event has been postponed until fall 2020. Once more details are determined on this event (connected to the SK reopening plan), Mark/Helen will pass them along. Note: There is some discussion right now about whether cleanups could be allowed if association followed a set of protocol in order to minimize the risk of COVID 19 transmission.
- **ACTION:** Mark to provide more details in June.

## 7. New Business

### a. Challenges – related to COVID situation

- Overall with the reopening of services and group size restrictions in place, knowing when programs and services offered by the CPRA is the biggest challenge. We will continue to meet and discuss any updates received and

determine in June what can be done for upcoming rink repairs as well as fall programming.

- **ACTION:** Online school bookings will be delayed past the normal Jun 15<sup>th</sup> start time of historical space bookings until more is found out about after hour school rentals. Mark will provide this update later in June.

#### 8. Executive Reports

Only executive with updates to share presented:

- a. Treasurer (Evan – via email)
  - Operating budget to the end of fiscal period shows CPRA is running at a slight deficit (\$233.21). See report email out to executive.
  - Note: For the April 1, 2020 to March 31, 2021 period; Cost As A Barrier amount allocated to CPRA has risen to \$1, 154
- b. Indoor Program Coordinator (SueAnne)
  - Initial draft of fall 2020 programs has been shared – but what type of programs can be offered will depend on school access.

#### 9. Future Agenda Items

- None mentioned at this time

#### 10. Next Meeting Date – July or August (as a pre-AGM meeting before Sept 9 AGM)

#### 11. Adjourn

- Mark S made a motion to adjourn the meeting at 8: 10 pm.