

## College Park Recreation Associations (CPRA)

### 2021 ANNUAL GENERAL MEETING

Sunday, Sept 19, 2021, 1230 PM-1:30 PM

Community Rink by Cardinal Leger School

#### Meeting Minutes Attendance:

Sarina Gersher		Kamini Lakhanpal		Mark Shimell	X
Evan Sharp	X	Nadeem Bakhsh	X	Jami Gering	
Jessica Smith		Mark Planchot	X	Lukmon Bolarinwa	X
Afees Ayandiran		Malvina Rapko	X	Sanket Patel	X
Campbell Kendra	X	SueAnne Harms	X		
		Cote Campbell	X		

**A head count showed 26 people attended the meeting (including CPRA board members and guests).**

**Starting at 12:57 PM all attendees introduced themselves.**

#### 1. Call to Order

At 1:02 PM Malvina called the meeting.

#### 2. Approval of the Agenda

Agenda for the meeting was presented/displayed.

Kendra moved the Motion to approve the AGM Agenda. Sanket seconded the motion. CARRIED

#### 3. Adoption of minutes of previous AGM (June 9<sup>th</sup>, 2020)

Mark P reviewed the highlights of the 2020 AGM. There were no questions asked.

Rhonda Thiemann (guest) passed the Motion to approve the 2020 AGM minutes. SueAnne seconded the Motion. CARRIED

#### 4. Reports of the Board of Directors and Committees

Secretary – No reports

Rink Coordinator –Mark S indicated CPRA is always looking for volunteers to help clear snow from the rink during winter.

Social Media Coordinator – Lukmon indicated CPRA has Facebook, Twitter, Instagram accounts. Facebook has 53 followers, Twitter 9, Instagram has 15 followers. Lukmon indicated the followers are low because many older Citizens of College Park are not active on social media. There is need to improve content of these platforms. Links are made at CPRA website to these social media accounts. Lukmon encouraged people to join CPRA's social media accounts.

Event/Social Coordinator: Kendra mentioned not too many activities were planned due to covid situation. Back-alley clean-up was postponed to Spring 2022 due to covid precautions.

Indoor Program Coordinator – SueAnne briefly mentioned the winter 2021 programs. SueAnne looking for volunteers to help organize winter activities. SueAnne briefly mentioned the Fall 2021 Programs. These Programs are mentioned in CPRA’s Sept Newsletter.

Facility coordinator – Nadeem mentioned all Fall 2021 programs are booked at Ecole College Park Public School.

Member at Large - Sanket had no reports to provide.

Newsletter Editor – Malvina read the report on behalf of Kamini. No newsletter in Aug 2021. Some financial support received from advertisers. CPRA hired one person for delivering Newsletters to houses and used Canada Post for deliveries to apartments. There was some discussion from members on how CPRA is managing costs during COVID and if costs to produce newsletters is being looked at. No decisions were made, but Mark mentioned that this would be a topic the executive planned to discuss in more detail at the October executive meeting and make a plan for the upcoming year regarding newsletter production & delivery as well as frequency per year depending on the need.

College Park and Evan Hardy Sch Liason – Malvina indicated Murals were done at the community rink with help from students at Ecole College Park. Meet the Teacher is on Tuesday Sept 21 from 8:15-845 am at Ecole College Park.

Treasurer – Evan presented the actual 2020-21 and 2021-22 projected budget. The 2020-21 actual finances came it at a loss of \$3,500 for the fiscal year. An overall projected loss of \$1,700 is projected for 2021 -22. This loss is due to a decrease in revenue from membership fees & program registrations, and due to expenses, such as newsletters – which even with ad revenue generally cost the CPRA \$700 per edition to produce and distribute.

Evan made two Motions at the AGM.

Motion # 1: To accept the 2020’s financial statement as presented. Paul Banik (guest) seconded the Motion.  
CARRIED

Motion # 2: Upcoming year’s financial statement will be reviewed by McKenzie & Co. Lukmon seconded the Motion.  
CARRIED

Idea to balance budget or avoid losses were discussed. Few things to consider were:

- Increase membership fee
- Find cost effective means to operate the newsletter.
- Donation/membership drive.

**Action Item:** CPRA executive to discuss at future executive meetings ways of increasing membership revenue (perhaps donations or membership drive) and streamline costs on services offered by the CPRA such as newsletters.

Motion (by Evan S) to accept the Reports provided by the Directors and Committee. Seconded by Mark S. CARRIED

## **5. New Business**

Bylaw 4 (executive positions) amendment. CPRA to review and amend Bylaw 4, such as:

- Amending the membership numbers from 18 to 20;
- Amending one of the Indoor Activities Coordinator to Outdoor Program Coordinator.
- Amending one of the Indoor Activities Coordinator positions to be Indoor Program Coordinator
- Adding an additional two member at large positions bring the total to three.

Motion was moved by Kendra and Mark S seconded the Motion. CARRIED

## 9. Election of Officers

Elections/call for nominations for Board members was led by Mark P. Final results of positions up for election in 2021 were as follows:

	Executive Position	Current	Elected Member
1	President <i>*1 yr. term</i>	Vacant	
2	Vice President <i>*1 yr. term</i>	Vacant	Lukmon B.
3	Treasurer	Evan Sharp	Evan S.
4	Secretary <i>*1 yr. remaining</i>	Afees Ayandiran	
	Indoor Program Coordinator <i>*1 yr. remaining</i>	SueAnne H.	Ahlam Murabit
6	Outdoor Program Coordinator	Vacant	SueAnne H.
7	Soccer Coordinator <i>*1 yr. remaining</i>	Vacant	
9	Rink Coordinator - 2	Cote Campbell	Cote
10	Event/Social Coordinator <i>*1 yr. remaining</i>	Kendra Campbell	
11	Facility Coordinator	Nadeem Bakhsh	Nadeem
12	Social Media Coordinator (originally MAL)	Lukmon Bolarinwa	Mitat Sejdu
13	Cardinal Leger School Liaison	Vacant	
14	Membership Coordinator <i>*1 yr. remaining</i>	Vacant	
15	Website Coordinator	Jessica Smith	Jessica
16	College Park School Liason <i>*1 yr. remaining</i>	Malvina Rapko	Kendra
17	Evan Hardy School Liason	Jami Gering	Jami
18	Newsletter Editor	Kamini Lakhanpal	Kamini
19/20	Member At Large #2	Sanket Patel	Sanket

*Note: unable to confirm Afees (Secretary) and Rick Dupois (MAL #1) in current roles with 1 year remaining on terms of office.*

Two motions were requested by Mark from the membership:

Motion 1: To accept all changes to executive positions as presented & to close elections; Motioned by Sanket; seconded by SueAnne; CARRIED

Motion 2: To support the executive to fill vacant board positions throughout the year as required; Motioned by SueAnne; seconded by Nadeem; CARRIED

## 10. Adjournment

Meeting adjourned at 2:15; Motioned made by: Evan Sharp

Next Monthly CPRA Meeting Oct 13, 2021 at Ecole College Park Library (or if this changes – a virtual link will be sent out and posted to CPRA website).